



## Mobile Phone Policy

At PACE Modern British School, we understand that mobile devices are part of everyday life and hence we allow students to have mobile phones in school, mainly for emergency purposes.

### Mobile Phone Usage

There have been examples of students' texting during lessons and parents calling their child's mobile during learning time, which is unacceptable. Mobile phones may be used prior to the start of the school day and after normal school hours.

With the encouragement of the BYOD (bring your own device), students wishing to access the internet in class or take a photograph of learning in class should use that device, not their phone. Mobile phones should only be used, for example, if there is a change in their transport home or if after-school fixtures (planned for after February half-term) change. If this is the case, during the school day students can use their mobile device to alert a parent of the situation. Throughout all lessons, form times, break and lunchtimes, mobile phones must be switched off and in the student's bag to discourage them from becoming a distraction in class.

### Contacting Your Child/Parent

If parents want to pass on an urgent message during school hours, they should contact the school reception. Likewise, students who need to contact their parents whilst in school, are to use the telephone at reception.

### Sanctions

In the event of any disruption caused by a student's mobile phone during the school day, the teacher will confiscate the device and deliver it to the Assistant Head or Head of Middle School. Failure to comply with our school's mobile phone policy may result in prolonged confiscation and potential loss of the privilege of having a mobile phone in school.

Sanctions for mobile phone use outside of the expectations are as follows:

1. First offense in a term – phone confiscated and retrieved at the end of the day
2. Second offense in a term – phone confiscated, retrieved at the end of the day and a reflection during break
3. Third offense in a term – phone confiscated, retrieved at the end of the day and, from then on, the student may not bring in their mobile device for the remainder of the term.

Confiscated mobile phones should be labelled with the student's name by the staff member and handed to the Assistant Head or Head of Middle School. Students can collect confiscated phones from their office at the end of the school day.

### Responsibility

In allowing students to bring mobile phones to school, PACE MBS emphasises that it accepts no responsibility for any loss or damage to phones whilst they are on school premises.

### Summary

- Mobile phones must be turned off during lessons; silent mode is not acceptable
- Parents can contact the school reception for urgent messages and students may use the school telephone when necessary
- Mobiles may be used in class with teacher permission for educational purposes only
- Mobile phones should be kept out of sight in their school bag
- Violation of these rules may result in the removal of the right to have a mobile phone in school.